

# CLUB MATERIALS BULLETIN ON PROGRAMS

### **ANNIVERSARY PROGRAMS**

### **The First Anniversary Program**

The first anniversary of a club is an opportunity to observe the achievement of an important milestone. It should be observed on or near the date marking the organizational meeting of the club (not the date of the charter party).

### **General Suggestions:**

- Make the occasion an inter-club meeting by inviting nearby clubs.
- Extend a special invitation to the officers and members of your sponsoring club(s), and provide for their proper recognition in the program.
- Extend invitations to the current district governor, lieutenant governor, and district officers who participated in the organization of the club and the charter party.
- Check the club attendance record for names of members eligible to receive one-year perfect attendance tabs.
   There is no better occasion to recognize these members for their participation in the program, fellowship, and activity of the club. (Information on these perfect attendance tabs can be ordered through the Official Kiwanis Family Store Catalog.)
- Consider making the affair a spouses/ guests night party.
- If the celebration takes the form of a banquet, the tables may be attractively decorated with paper or paper products, which are recognized as symbols of the first anniversary.
- Print programs (similar to the charter party program) can serve as a

souvenir. Included might be a brief history of the club and a report of its activities.

- Serve a large birthday cake with lighted candles to add a festive note.
- Time the program carefully and be certain to inform all speakers of the time allotted for their individual presentation.

### **Program Ideas**

- Have an address or greeting by the lieutenant governor.
- Invite the Kiwanian who presented your club's charter (probably the immediate past governor) to speak.
- Arrange for special musical numbers.
   Remember good community singing adds a festive tone to a meeting.

## **Suggestions for a Club Anniversary Program**

- Invite all charter members of the club, whether they are Kiwanians at present or not, to attend as guests of honor.
- Ensure the attendance of all past presidents; plan for a club member to introduce each president and to state briefly the outstanding activities of his or her administration.
- Invite nearby clubs to the celebration, and make the occasion an inter-club meeting.
- Allow the first president to act as the presiding officer or serve as honorary chairman of the day.

# **SIWANIS** IINISTRATION

- Print programs that list charter members and outstanding accomplishments during the life of the club.
- Schedule an address or greeting of congratulations by the district governor or your lieutenant governor. Secure representatives of the district or Kiwanis International who are available for the occasion.
- Check club roster for names of members who are eligible to receive the Legion of Honor award. No better occasion exists on which to extend this honor to members who have been Kiwanians for a total of 25 years or more (in multiples of five years). Order the awards in advance of the date set for presentation.
- Arrange entertainment, such as a music group.
- Plan an appropriate skit depicting the history of your club.
- Briefly present your club's present activities and its plans for the future.
- Invite the Kiwanian who presented your club's charter, and ask the individual to recall the highlights of your first charter night program.
- Serve a large birthday cake with lighted candles. The cake could be cut by the first president or the oldest member. A piece should be given to everyone present.
- Adhere to a previously worked-out time schedules, and inform all participants of the time schedule.

### **Suggestions For Anniversary Decorations:**

First - Paper and paper products

Second - Cotton

**Third** - Leather and plastics

Fourth - Fruit, flowers, or books

*Fifth*- Wood and woodenware

Sixth - Iron

**Seventh** - Wool, copper, and chrome

*Eighth* - Rubber, electrical appliances

**Ninth** - Pottery

**Tenth** - Tin and tinware

**Eleventh** - Steel

Twelfth - Silk and linen

**Thirteenth** - Lace or synthetic fabric

Fourteenth - Ivory

**Fifteenth** - Crystal or glass

Twentieth - China

**Twenty-fifth** - Silver

Thirtieth - Pearl

**Thirty-fifth** - Coral or jade

**Fortieth** - Ruby

Forty-fifth - Sapphire

Fiftieth - Gold