

ADMINISTRATIVE BULLETIN
ON
KIWANIS MEETINGS

ADM #4: FLAG PROTOCOL AND DISPLAY AT KIWANIS MEETINGS AND FUNCTIONS

In the display of flags at Kiwanis club meetings and other Kiwanis functions, the following protocol shall be observed:

- The flags of Kiwanis countries shall be arranged in alphabetical order according to country, with the flag of the home country occupying the place of honor. (See note).
- When using the curved base for the table flag set, the flag of the home country shall occupy the center or highest point on the curve; other flags to be arranged alphabetically by country, beginning on the left as the flag set is viewed by the audience.
- When the flat flag base is used, the flag of the home country would be at the extreme left as viewed by the audience.

***PLEASE NOTE:**

The place of honor. Where flags are to be displayed in connection with the chairman's platform or head table, whether the rostrum or head table is elevated or not, the place of honor is at the chairman's right as they face the audience. (This location of the place of honor is in conformity with the U.S. Flag Code and official interpretations of that code.)